

Town of Blue Hill
Select Board Meeting
Tuesday, April 18th, 2023
Minutes

Called the meeting to order at 5:30pm

1. **Quorum and meeting attendance-** E. Best; J. Dow; S. Miller; S. Dooley; N. Nadeau, Town Administrator; B. Farnham, CEO; B. Adams, Road Commissioner; J. Milliken; A. Kratz (remote); S. Brookman; and the press. - **4 Board members were present for this meeting.**
2. **Approve Select Board Meeting Minutes of April 10th, 2023-** S. Dooley moved to approve the minutes as distributed. S. Miller seconded. Approved 3-0-1 abstained.
3. **Public Comment-** No public comment

Business:

1. **Elect Board Chair** – S. Miller moved to nominate Ellen Best as the Select Board Chair. S. Dooley seconded. Approved 4-0.
2. **Draft Resolution for Community Action Grant Oversight Committee** – J. Milliken spoke on behalf of the Oversight Committee regarding the position of project manager for the Vulnerability Study Grant. The members of the Oversight Committee went through a process of narrowing down applicants for the project manager position and they agreed that Allen Kratz was the best candidate. A. Kratz will help the Climate Resilience Committee (CRC) find consultants to complete a vulnerability assessment that is required for the Vulnerability Study Grant. S. Miller asked for better clarification on the process of requesting applicants for the position. J. Milliken explained that the CRC sent out requests to 80+ qualified applicants to apply for the position, A. Kratz was the only one who applied. J. Milliken believed that the reason for the lack of interest in this position was due to the length of the project and the minor compensation.

S. Miller moved to authorize N. Nadeau to execute the proposed contract with the Climate Resilience Committee and Allen Kratz as distributed. J. Dow seconded. Approved 4-0.
3. **Haley Ward Bid Package Update** – Justine Drake from Haley Ward will be taking the Boards comments and reconstructing the bid package. N. Nadeau will send it to the town attorney for review. J. Drake would like to post the job this coming weekend. With the newly incorporated language and successful review from the town attorney, N. Nadeau was authorized by the Board to approve the final bid package.
4. **Code Enforcement services to other towns** – S. Miller and B. Farnham met with the Brooklin Select Board to discuss the subcontracting of code enforcement services. The current code enforcement hours for Brooklin are 1pm-5pm on Thursdays. There was some concern with the performance of work by B. Farnham if she begins to take on too much work. There was assurance from N. Nadeau that this would be monitored to be sure it does not become a problem. There are still some details that need to be determined.

J. Dow moved to allow subcontracting our code enforcement officer to the Town of Brooklin for 4hrs per week at \$45/hour, payable quarterly in advance. S. Miller seconded. Approved 4-0.
5. **Marine Resource Committee discussion update** – S. Miller reported on the discussion with Marine Resource Committee (MRC) regarding the crane. The MRC believes the removal of the crane should be a slow process and to let the summer pass to see if anyone reaches out to the

town about the use of the crane. S. Dooley asked for a more specific date after the summer has passed. The MRC felt like September or October would provide plenty of time for those who may use the crane the opportunity to use it and/or reach out to the town about it. The MRC also discussed the repair of the boat ramp at the South Blue Hill Wharf. They want to know the timeline for the repairs to be completed. The Harbormaster and M.E. Astbury have discussed the work that needs to be done and a quote has been reviewed. The next step is to complete and receive any permits, if necessary, before any work can begin. J. Dow requested a break down of the work to be completed so the Board is able to compare the actual work to what was quoted.

6. **Norther Border Regional Commission** – J. Milliken asked if the Board had reviewed the documents regarding the Northern Border Regional Commission and the \$1 Million grant for the Wastewater Treatment Plant. A letter of intent would have to be submitted by Thursday, April 20th, 2023. Blue Hill was turned down for the grant last year and the CRC would like to re-apply. Blue Hill was turned down last year due to the lack of explanation of economic benefit of upgrading the Wastewater Treatment Plant. The CRC has taken that into consideration and have been gathering better information to submit with the application. A. Kratz stated that he felt like Blue Hill will have a much stronger application this year. A Kratz asked whether Olver would be submitting the application, as they did last year, if not he would be willing to submit it on behalf of the town. N. Nadeau said he would reach out to Olver for an update on the status of the submission of the intent letter for the grant.

S. Miller moved to authorized E. Best to execute the letter of intent and/or required documents for Blue Hill to re-apply for Northern Border Regional Commission grant in support of work at the Wastewater Treatment Plant. J. Dow seconded. Approved 4-0.

Administrator Business

1. **AA Field – accept donation / alteration of space** – B. Adams offered to donate materials and labor to install an 80'x50' basketball court to be located at the AA Field. S. Miller asked who will be responsible for the maintenance of the court. N. Nadeau responded by stating it would be a shared effort between the town and volunteers.

S. Miller moved to authorize N. Nadeau to move forward with the construction of the basketball court at the location on the AA Field using donated labor and materials; therefore, at no cost to the town. J. Dow seconded. Approved 4-0.

2. **Update on open positions** – Open positions have been posted for one week. N. Nadeau has received multiple applications for summer camp staff, a few for the seasonal public works workers, and only one for the public works foreman.

E. Best moved to go into Executive Session 1 M.R.S.A 405 § (6)(C) – Real Estate at 6:28pm. S. Dooley seconded. Approved 5-0

The Board exited executive session at 6:47pm. No action was taken.

Other Business

Updates/Reminders

- a. Select Board Meeting – Monday, April 24th @ 5:30pm
- b. Transfer Station Committee Meeting – Tuesday, April 25th @ 4pm
- c. Comprehensive Plan Subcommittee – Wednesday, April 26th @ 12pm

Warrant signatures- Warrant signed.

Meeting adjourned at 6:56pm