**Called the meeting to order at 5:30pm**

1. **Quorum and meeting attendance- E. Best; J. Dow; S. Miller; B. Smythe; S. Dooley; N. Nadeau, Town Admin; L. Dow, Town Clerk; J. Milliken; R. Curtis; A. Kratz; E. Genter, Bangor Daily; B. Adams; N. Sichterman and S. Peck**
2. **Approve Select Board Meeting Minutes of November 21st, 2022- TABLED**
3. **Public Comment-**
   1. **Sidney Peck addressed her concerns for speeding and increased truck noise in the downtown Blue Hill area. She asked the Board to consider adding signage as well as their ideas for what more could be done. Nick and the Board agreed that this issue has been ongoing, and Nick will be in touch with the local law enforcement to schedule patrol dates.**
   2. **Alan Kratz gave an update on the status of the letter of intent for the next round of grant funding from USF&F National Fish Passage. Still waiting on cost estimate from Andrew McCullough. Deadline is December 16, 2022.**

**Old Business:**

1. **Special town meeting warrant-** Jim moved to approve the Special Town Meeting warrant as submitted. Butler seconded. Approved 5-0.
2. **Board of Appeals Legal Discussion-** Scott and Ellen had a phone meeting with Aga to discuss options for legal counsel for the Board of Appeals. Scott will follow up with Aga to verify whether she can represent the Board of Appeals or provide them with a recommendation.
3. **Sign 28 Water St. Lease-** Butler moved to approve the signing of the final revision of the lease. Jim seconded. Approved 4-0. Miller abstained.

**New Business:**

1. **Payroll procedures-** Jim asked how things were going with Bangor payroll. Lyndsey currently processes payroll and said although customer service the town receives is better than from the previous company, she would recommend thinking about bringing the process back in house. The board agreed that Lyndsey should begin training Michelle on the process and anticipate this becoming and treasurer duty as it was in the past with Lyndsey as a back-up.
2. **Application of payments to unpaid-taxes (906 order)-** Jim noted an article from the Maine City’s and Town magazine which talked about the policy in which requires tax payments to be applied in chronological order beginning with the oldest (or the oldest bill). The board would like the current version to be edited and updated to say that the policy will remain in effect until rescinded and restated.

**Administrator Business**

1. **Press release for Special Town Meeting-** Nick will draft a press release, Jim Dow will review, and it will be submitted to the packet for this week’s edition (Thursday).
2. **Plow contract updates-** Nick has yet to receive the signed contract amendments for Ben Astbury and Mike Cook. He plans to touch base with Ben again about this.

**Other Business**

1. **Updates/Reminders**
   1. Special Town Meeting – Monday, December 12th @ 6:00p
   2. Comprehensive Plan Committee Meeting – Thursday, December 1st @ 4:00p
   3. Next Select Board Meeting – Monday, December 5th @ 5:30p
      1. **Parking lot-**2023 budgeting; USDA RD funding requirements; personnel policy updates

**Warrant signatures-** Warrants reviewed and signed.

**Adjourn-** Meeting adjourned at 6:50pm

**Respectfully Submitted, Approved 4-0 12/5/2022**

**/s/ Lyndsey Dow, Town Clerk**