**Select Board**

**Minutes**

Date: 5/2/2022

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| **Topic** | **Discussion** | **Action** |
| **Attendance:** | **Select Board:** E. Best, J. Dow, S. Miller, B. Smythe (remotely) S. Dooley**Public:** Jeff Milliken, Randall Curtis, Allan Kratz, Susan Brookman, Nigel Chase, Vaughn Leach, Nicholas Sitcherman,**Press:** **Office Staff:** Lyndsey Dow; Town Clerk |   |
| **Convened:** | 5:30 pm |  |
| **Approval of Minutes** | Select Board Meeting - Minutes 4/25 | (5-0) Approved |
| **New Business** | * **SOW weekly report (Sean)-** Sean reported that the week was very quiet. There was a small heating issue- Roy Boys was called for repairs.
* **Planning Board/Solar Project Update (Scott)-** The planning board has received the remainder of the plans with a completed application for their review. They will meet on 5/11 @5:30 pm
* **FOAA Request (Scott)-** A company called Smart Procure contacted the town hall with w Freedom of Access request for purchasing details from 2015 on. Scott feels that since the town does not track the detail that they are asking for, that we won’t be able to satisfy their request. Sydney has responded with the preliminary information and is waiting for a response.
* **Postal meter contract (Scott)-** The postage meter the Town has is no longer supported and will need to be replaced by July. Scott has reviewed the cost vs. savings/convenience and supports the continued use of the postage meter and upgrade. The town receives a discount per postage stamp for utilizing the meter.
* **2022 recreation program (w/ Andrew Chung)- TABLED**
* **Authorization for Town Attorney to draft Board of Appeals Ordinance-** The board has asked Aga to begin drafting a Board of Appeals Ordinance.
* **Town Hall repair plan (Butler)-** Butler gave a review of the imminent repairs needed at town hall including the pillars on the front.
* **Martin (CEO) out of office**- Martin is out of the office for the month of May. Corey Roy of Roy Boys will do plumbing inspections while he is away.
* **John Knowles - Falls Bridge Contract Meeting contract.** Bridge work on the Hales Hill bridge has been scheduled and there will be a meeting with the local engineer and surrounding town’s officials to discuss the traffic implications. Ben Adam’s will be present for Blue Hill.
* **Flash in the Pans-** Nigel Chase and Susan Brookman attended on behalf of Flash- there will be a performance every Monday at Town Park through the summer. There previously had been electricity at the park and the outlet was removed when the pole was replaced. It was asked how they could assist the board in getting Versant to replace the outlet. Nigel asked about the possibility of holding a street dance on the bridge by Blaze. This would mean closing the street to traffic and providing a detour. The SB recommends contacting DOT for permission before any additional thought given to the even.
* **Fire Department Equipment-** The SB has the authority to accept gifts on behalf of the town and Ellen moved the approval of accepting 4 pieces of equipment and adding them to the insurance policy.
* **Grant Opportunities for WWTP upgrades-** Allan Kratz of Peninsula tomorrow gave a review of the opportunities to secure funding for the Wastewater Treatment Plan upgrades. With the help of Olver and Associates a letter of interest is being considered at the congressional level for 1 million dollars (with some local match requirements.) Details for more funding were discussed including a planned meeting for residents to conduct a self- evaluation and prioritize action items.
 | Ellen will reach out to Versant to schedule the install of an outlet. Depending on Versants availability, this may or may not be completed this year.Approved (5-0)Scott will meet with Randy Curtis and Jeff Milliken to begin work on the evaluation and action items. |
| **Old Business** | * **MMA insurance questionnaires (Scott)-** Work continues and will be completed and submitted by next month.
* **SB Operating Policies (finalize)-** The board has reviewed the draft and approves adaptation of the policy as submitted.
* **ARPA reporting status (Scott)- TABLED**
* **Bergin/Garvey response-** A responses was drafted, and Lyndsey will submit.
* **Maintenance position-** Draft reviewed and approved by board.
* **Law Bid update-** waiting to hear back from Caleb on details and a decision will be made on 5/9
* **Clendenen Liquor License update (Lyndsey)-** Need to reschedule for 5/23
 | Approved (5-0)Approved (5-0) job description will be posted, and an ad submitted to the weekly packet.Approved (5-0)  |
| **Updates/Reminders** | Planning Board Meeting 5/11 @5:30Town Hall Closed for Remodel 5/13 |  |
| **Public Input** |  |  |
| **Sign Warrants** | Warrants signed |  |
| **Adjourned:** | 6:40 pm |  |

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| **Other Notes** |  |  |